

## **Minutes for Surfside Quilters Guild Board Meeting July 20, 2010, Tuesday, 10 AM**

The meeting was held at the home of the Surfside Quilters Guild Secretary, Nancy Bloyer, 2249 Calle Opalo, San Clemente, CA. 92673.

Attendees List: Joann Bishop, Barbara Seidel, Mary Freedman, Marcia Faultersack, Marjie Butterworth, Barbara Ann Christensen, Maggie Bell, Jan Hirth, Sharon Whelan, Kathie Bellamy, Julie Vlahos, Carol Whiteside, Helene Moser, Marge Johnson, Ardie Chamness, Del Thomas, Nancy Bloyer, Monica Shafer and Mary Gorelick.

**President, Sharon Whelan:** It was a great July general meeting with many positive remarks on Jake Finch's presentation. One piece of feedback for Jake Finch is to keep within the time constraints. It was suggested to make a paddle like the one used by SCCQG at the "Meet the Teachers" meetings to indicate "30 seconds remaining" and "time is up" at the end of the 5 minute presentations by the speakers. Del Thomas has volunteered to make a paddle with "5 minutes left" on one side and "Stop" on the other side to use at all future Surfside Quilters Guild meetings. Thank you to **Nancy Ota** for filling in as President while Sharon was out of town. Also, thanks to **Jan Hirth** who filled in for Joann Bishop as 1<sup>st</sup> VP for Programs at the general meeting and with **Judy Dunlap** at the SCCQG "Meet the Teachers" meeting hosted by Surfside on Saturday, July 10<sup>th</sup>.

### **Secretary, Nancy Bloyer**

Motion requested to approve the Minutes of the **June** Board Meeting, as sent by email:

First was made by: Carol Whiteside                      Second made by: Joann Bishop

**Motion carried.**

### **Treasurer, Carol Whiteside**

Motion requested to approve the **June** Treasurer's report, as sent by email:

First was made by: Maggie Bell                      Second made by: Julie Vlahos

**Motion carried.**

Carol wanted to acknowledge the success of the Surfside Stars quilt reflecting the generous members who donated the \$5055 that the quilt ultimately raised. Also, Stars quilt designer and maker, **Diane Collins** and Stars machine and hand quilter, **Nancy Ota**, donated their materials and time resulting in zero expenses for the Stars quilt.

Carol indicated that Katherine Gluck, CPA (Redondo Beach) prepared the following information returns for a fee of \$450:

Federal Form 990 – Return of Organization Exempt from Income Tax

California Form 199 – California Exempt Organization Annual Information Return

California Attorney General Form RRF-1 – Annual Registration Fee Report

Carol provided all of the information required for the preparation of these forms. Katherine signed as preparer and Carol as treasurer. These forms have been sent to their respective agencies.

### **1<sup>st</sup> VP - Programs, Joann Bishop:**

August 10, 2010 – Susan Axelrod, Trunk show and program entitled: "The 'A' word, Appliqué".

September 14, 2010 – Nancy Ota: Trunk Show

October 12, 2010 – Sheryl Smith-Bailey: portrait painting with inks

November 9, 2010 – November Fest fundraiser

December 14, 2010 – Jinny Hoffman owns a sewing machine shop. Her program will focus on learning to trouble shoot your sewing machine. Jinny is not charging SQG a program fee.

### **2<sup>nd</sup> VP - Membership, Helene Moser:**

July Guests attending: 12

New members who joined at the meeting: 7

Renewals: 2

Total number of attendees: 132

Total membership: 232

There were originally 50 charter members placed in “inactive” status. Volunteers **Helene Moser, Sharon Whelan, Joann Bishop, Marcia Faultersack and Marge Johnson** made calls to all 50 inactive members. Members reached who had decided not to renew their membership, cited the guild no longer fit into their schedules due to work and/or family commitments. At last count, 32 inactive members were contacted but had not yet responded. Helene Moser will follow up with them one more time.

**Lyndy Dye** has handed over the logo pins to Helene and it is now the responsibility of **Membership to distribute the pins still owed to charter members. Pins are also available for sale for \$5 each.**

**Annual SQG Membership Directory:** Work has begun on a black & white directory of guild members. This directory would include member’s name, photo (encouraged, but, optional), sorted alphabetically by last name, city and birthday month. One directory will be given to each member annually. The directory would be made available in July or August, after membership renewal cycle. It would be nice to have blank pages in the back to add new member information. Board has voted to move forward on printing Membership Directory if cost is under \$600. The goal is to have a photo to accompany each member’s name and to that end Helene has been calling members who indicated on their membership form “do not list” in directory. Some members were very unhappy about not having their newsletters snail mailed. Surfside’s newsletter is emailed to all members with email addresses. Some members were concerned about how safe their name/photo is once taken by a guild member for the directory. Although **Judy Nunn, Carol Whiteside, Del Thomas** and others have been taking photos for the directory all photos will be sent to Del Thomas for safe keeping. Currently, Del has about 150 photos. Helene will identify members who do not have a photo for the directory and will send an email reminder to have their photo taken at the August general meeting. At sign-in at the August general meeting Membership will remind & encourage those members who still need a photo to have them taken. August is the last meeting from which photos will be taken for inclusion in this inaugural directory. Members can send a photo they like of themselves to Del Thomas at [SurfsideQG@aol.com](mailto:SurfsideQG@aol.com). Members who have had their photo taken and don’t like it can have it retaken. **Barbara Ann Christensen** volunteered to make a “Have your photo taken here” sign made for August. **Del Thomas** will write a newsletter article.

**Carol Whiteside, Treasurer:** Thank you to **Judy Nunn** and **Peggy Linton** for filling in for Carol by taking portrait photos for the Membership Directory. **Sharon Whelan, President**, please include in the agenda an announcement at the General Meeting that member portraits are being taken by Carol Whiteside in the Fireside room and explaining the purpose of the photos.

### **3<sup>rd</sup> VP – Facilities, Marjie Butterworth:**

Lunch in August will be held at Carbonara’s. The menu is not available. The cost per person is still \$15, including tax and tip. Marjie will be changing the process of how she collects the money so it isn’t handled and counted multiple times.

\*\*\*Carbonara’s is located at 111 Avenida Del Mar, San Clemente, (949) 366-1040\*\*\*

A sign-up sheet was passed around at the board meeting. Be sure to sign-up for lunch with **Marjie Butterworth** or email her at [marjeb@cox.net](mailto:marjeb@cox.net). If a member or guest has a dietary issue, tell the server. Tony at Carbonara’s indicated that gluten free items are available. As always the current month’s speaker is welcome at lunch at guild expense.

FYI: Marjie always brings the 4 quilt stands that SQG owns. **Del Thomas** has 3 personal quilt stands, **Nancy Ota** has one personal quilt stand to borrow for quilt guild related events. Any member needing to borrow a quilt stand needs to contact Marjie, Del or Nancy to make their own arrangements.

**Parliamentarian, Marge Johnson:** no report.

## **STANDING COMMITTEES**

**Block of the Month, Mary Gorelick, Kathy Stewart, Phyllis Parente:** Mary described the August block. It is a single topiary tree with 3 balls. The topiary can then be embellished. A copy of the pattern will be included in the newsletter. Also, as with last year’s Block of the Month there will be a drawing at the conclusion of the series (usually in June) for \$100. Those that wish to be included in the drawing must complete all of the blocks in the series and put them together into a quilt top. Additionally, the member must exhibit it during the Monthly Quilt Exhibit (Show & Tell) during the June general meeting.

Mary needs to be on the agenda of the August general meeting to show the block and explain the contest.

**Friendship Groups, Linda Walters and Kathy Christensen:** The question was asked, “Do we need a list of friendship groups?” and “What would this list be used for?” Friendship groups could be asked for donations, i.e. baskets, quilts, for November Fest fundraiser. It was discussed that a contact name would be helpful as a minimum and that any participation would be voluntary. A way to make sure friendship groups are appropriately thanked for their generosity is to suggest that donations from Friendship Groups and/or members need to be accompanied by donor name(s) and their contact information, especially home addresses, so that thank you notes can be sent to them acknowledging their donations.

**Hospitality, Glenda Razor, Joyce Conyers, Ardie Chamness, Sumi Maruyama, Judy Lawry**

As decided last month, acting President, Nancy Ota, made an announcement at the July general meeting that birthday month would now be a means of requesting goodies. An announcement and reminder in the newsletter and from the podium at each general meeting is on-going.

**Internet, Nancy Ota** – Nancy will continue to update the temporary website

(<http://sites.google.com/site/surfsidequiltersguild/>) with General Meeting Minutes, Programs, Approved Board Meeting Minutes and the Block of the Month pattern.

New permanent website is in progress with Nancy Ota and Curtis Eidson although the work is slow.

**Monthly Mini, Mary Freedman:** July’s monthly mini raised \$154.

Mary has signups for the following months:

- 2010 August – Marjie Butterworth a floral wall hanging using the techniques from the Susan Trindle workshop
- 2010 Sept – Nancy Ota
- 2010 Oct – Del Thomas
- 2010 Nov – No mini due to November Fest
- 2010 Dec – 2 poinsettia pillows
- 2011 Jan - Maggie Bell

Mary then showed the donations of quilts and quilt tops by SQG member, **Nancy Miller**, who is moving and was cleaning out her sewing room. There is a full sized pieced sampler that has batting & backing and is pin basted and the beginnings of machine quilting. Need a machine quilter to volunteer to complete the quilting. Mary volunteered to bind the quilt. There is also a purple & green pieced top that Joann Bishop volunteered to finish. There is an antique top from ~1940’s that has some staining. Jan Bojikes volunteered to remove the stain. There was consensus that the top not be finished and to be raffled/auctioned as it came. Mary please supply Sharon Whelan with Nancy Miller’s forwarding address.

**Newsletter, Del Thomas** – Newsletter articles are due by the monthly board meeting, earlier if possible, so hustle in those articles. Please cc: Sharon Whelan as she and Joann Bishop will be helping Del by proofreading articles. Del is having computer problems this month so the newsletter may be delayed.

**\*\*\*Please email articles to her at [SurfsideQG@aol.com](mailto:SurfsideQG@aol.com)** and not to her personal email address. Please **specify in the subject line “SQG” followed by the board or committee represented** and the month and year of the article. If a change or correction is sent subsequently, be sure to notate that in the subject line so that Del knows to update your previous article.

**Philanthropy, Monica Shafer and Julie Vlahos** – July’s meeting of the “**Stash Busters**”, our philanthropy friendship group, will support the San Clemente Presbyterian Church Outreach Program, Mission to Mexico. Among other things, Stash Busters will be making quilts for the church’s orphanage. In August, the group will be making pillowcases for the One Million Pillowcase Challenge. A Time to Sew is participating in the Pillowcase Challenge and this is a way to support ATTS. An easy pillow case pattern will be provided. **Stash Busters** meets at **A Time to Sew (ATTS)** on the 4<sup>th</sup> Monday of each month from 10am to 4pm. This month’s meeting was scheduled on Monday, July 26<sup>th</sup>. ATTS has the bus tour arriving that same day. So, the July 26<sup>th</sup> date has been rescheduled to July 28<sup>th</sup> with the “UFO Morning” that meets at ATTS from 10am to 1pm. Monica will send out an email to the **Stash Busters**. Please contact Monica or Julie if you plan to attend.

In October, the church hosts a baby shower event for mothers-to-be of the 1<sup>st</sup> Combat Engineer Battalion. Baby shower planners are asking the community for donations of new baby clothing, blankets that

measure 36 inches square, and gently used baby equipment. Contact is: Janet Shannon (SQG member) at [mrsirish@sbcglobal.net](mailto:mrsirish@sbcglobal.net).

### **Publicity & Sponsors, Kathie Bellamy:**

- Kathie passed around the new SQG bookmark. It is quite professional looking with guild logo, a list of speakers' names, dates of presentations and other important guild information. Bookmarks will be available at our monthly meetings, area quilt shops and the OC Fair, etc. 1000 bookmarks were printed for \$64. One free guest entry with bookmark will begin at the August general meeting.
- Kathie has labels with SQG information for those who want to place them on quilt magazines and leave them in doctor's waiting rooms, nail salons, etc.
- SQG has a Facebook Page. There were 60 to 70 hits per week. Pictures of the Monthly Quilt Exhibit and posted on the SQG Facebook Page would add interest. Also, Facebook has links to the **Workshops** section of the SQG website. There was a discussion about privacy on Facebook, who can access what information. What can a Friend see vs. any Facebook user? **Mary Gorelick** volunteered to research privacy settings.
- Kathie has been investigating ways the guild could be made more visible to the community we serve. Becoming a member of the San Clemente Chamber of Commerce is \$238 annually. Each of the beach cities has a monthly art fair. San Clemente has theirs on Avenida Del Mar in Downtown San Clemente. No charge for non-profit organizations such as Surfside Quilters Guild. Quilts could be displayed with members doing demonstrations. Questions could be answered about what the guild does for the community. **Monica Shafer** volunteered to help. Surfside Quilters Guild would participate periodically in these monthly art fairs.

Kathie provides OC Register's Sun Post, Sun Times, Dana Point Times, & the Capistrano Dispatch with upcoming speaker/meeting information each month.

Note: Kathie's email addresses, both her guild address and her personal address, were hijacked by hackers when she requested quotes from local businesses for the book mark.

**Monthly Quilt Exhibit, Maggie Bell:** In response to Maggie's request that photos of all the completed quilt tops of 'Surfs Up' BOM quilts and their respective maker be compiled into a booklet. Members who are interested in such a book are being directed to the url on the SQG website where they are archived.

**Southern California Council of Quilt Guilds (SCCQG):** There were lots of compliments on the hospitality, greeters, speakers and our beautiful meeting location. Thank you to Nancy Ota for working with Council on the details for the summer quarterly meeting entitled "Meet the Teachers" held on Saturday, July 10 at 10 AM. Huge thanks to **Leann Goettel** and staff including our hospitality committee **Glenda Razor, Joyce Conyers, Ardie Chamness, Sumi Maruyama, & Judy Lawry**. More than 68 guild members (and even 1 who was not) volunteered to bring food for breakfast. Thank you to **Barbara Ann Christensen, Susie Russell, Penny Soldin and Sharon Whelan** for greeting and directing the visitors from the parking lots and the street to the elevator, where needed, to the main meeting room. They also assisted the teachers to their assigned tables for set-up and the guests to their seats in the audience. There were 29 speakers. We expected 100+ visitors. Actual head count was 170. Many Surfside QG members attended. Flying Geese quilt guild is hosting July 2011 "Meet the Teachers" event, most likely in Irvine.

### **Expenses from the SCCQG July 10<sup>th</sup> meeting (hosted by Surfside):**

\$151.81 Hospitality

\$350.00 Rent (Council paid church directly)

**Nancy Ota** donated the creative table number standards. Please refer to supplemental report provided by Nancy Ota in the SQG Board Meeting Binder.

**Ways & Means, Nancy Ota:** November Fest is coming – November 9<sup>th</sup> from 8 am to 2 pm at our regular location, however, the rent is \$400 due to the longer meeting time, set-up and clean-up. The first meeting of the November Fest committee will be August 12<sup>th</sup>, at Nancy Ota's home. Please note the change in Nancy's primary phone number. Her new number is 949-498-4243. Please call ahead if you plan to attend. Nancy is recruiting volunteers to chair the following: Brunch coordinator, Basket Wrap, Basket Identification, Volunteer Coordinator, Collection of Donations, Set-up, & Clean Up. Barbara Seidel will be

mentor to new Fest chairwoman, Nancy Ota. Look for the article in the August Newsletter. Please begin to look for empty baskets to donate & that can be filled by the Basket Wrap committee. It is requested that friendship circles celebrate the Fest & the Season by sharing and contributing in some way to the November Fest raffle and/or auction.

**Welcome/Sunshine & Shadows, Barbara Christensen:**

Maggie Ezell continues to recover from surgery and would welcome cards sent to her home.

Emily LaMond is recovering from hip surgery.

Katy Lillie's mother-in-law passed.

Look for the article entitled "Growing a Contemporary Quilt Collection" about guild member, Del Thomas, in the SAQA Journal, Spring Edition, 2010.

**\*\*\* Please email Barbara Ann Christensen with information regarding guild member's health, family situation, exhibit awards, etc.**

**Workshops, Jan Hirth:**

July was Jan Hirth's SQG Logo Wall Hanging workshop. 17 participated @ \$30 each = \$510 income. The \$20 kit fee was paid directly to Jan Hirth by the students who purchased them. No expense was incurred by Surfside Quilters Guild for these kits.

Comments: Workshops this month moved from the Community Presbyterian Church Youth Center to the Fellowship Hall, which was more spacious, air conditioned with display areas on the wall to hang demonstration materials. The bathrooms were close by in the building and no stairs to climb. Jan is looking in to using the Fellowship Hall on an on-going basis although it costs \$75 more per month than the Youth Center. Jan is also investigating a room at Faith Lutheran Church in San Clemente, near the Camino de Estrella exit off of I-5. It is \$100 more than the Youth Center at Community Presbyterian. Jan is expecting a large number of members will be interested in **Sue Spargo's** workshop (which has been finalized and is called "Thistle Down").

Upcoming workshops:

**Wednesday, August 11, 2010, 10am – 4pm, Susan Axelrod, hand appliqué floral motif table runner,** \$35 class fee. Currently 9 people are signed up. Learn Susan's appliqué technique and how to make perfect hand appliqué "points". No sewing machine required.

Location: Community Presbyterian Church Youth Center, 32202 Del Obispo Street, San Juan Capistrano, 92675.

**Thursday, September 16<sup>th</sup>, 2010, 12pm-6pm, Nancy Ota, Sashiko wall hanging,** \$35 class fee. This workshop is now filled. Currently 12 people are on the wait-list. Kits will be available at ATTS with multiple patterns to choose from. Cost of kits is \$45. No sewing machine required.

Location: A Time to Sew, Laguna Hills

(Jan is working on a 2<sup>nd</sup> workshop date, either Wed or Fri at Faith Lutheran in San Clemente.)

**Tuesday, October 18<sup>th</sup>, 2010, time TBD, Sheryl Smith-Bailey, Animal and People Portrait painting,** \$\$\$ class fee. Sign-ups are currently being taken. Supply list is not yet available.

Location: A Time to Sew, Laguna Hills

**\*\*\*Workshops** will begin taking sign-ups for **Susan Spargo's** workshop in **August**. The workshop will be "**Thistle Down**". Jan and Judy expect there to be a lot of interest in this popular felted wool designer, quilter and teacher. Jan is looking into a larger venue than the Community Presbyterian Church Youth Center. Also, Jan is working with **Sue Spargo** for a possible 2<sup>nd</sup> workshop, perhaps a 3 hour mini class.

The inaugural "UFO Morning" on June 23 at ATTS had 8 attendees. All attendees worked on their own projects from past workshops or patterns. Jan and Judy were pleased. The next "UFO Morning" will take place on Wednesday, July 28 from 10 AM to 1 PM at A Time to Sew.

**Note: Maggie Bell and Joann Bishop will substitute for Jan Hirth and Judy Dunlap in August.**

**SPECIAL COMMITTEES**

**Quilt Design/Friends of Surfside Quilters Guild/Surfside Stars Opportunity Quilt, Diane Collins:**

The drawing for name of the winner of the Surfside Stars Quilt was held at the July 13, 2010 general meeting. Chris Huben was the winner and she, unfortunately, was absent. To remedy Chris's absence at the July general meeting, Diane Collins is returning to ceremonially present the Surfside Stars Quilt to Chris at the August 10, 2010 general meeting.

(The "Non-Profit Raffle Report" to the State Department of Justice must be filed on or before September 1, 2010. Sharon Whelan, SQG President, will discuss this with Carol Whiteside, SQG Treasurer, to ensure timely filing of this report. Nancy Ota will complete the form per Sharon's meeting with her on Thursday, July 29, 2010 at the Ota residence).

**Charter Pins, Lyndy Dye:** As noted in above the charter logo pins have been passed to **Helene Moser, Membership.**

**Internet Buddy Coordinator, Carolyn Pierce:** Not in attendance.

**Magazine Recycle, Sherry Muetzel** – raised \$35.25 at the July general meeting.

**Opportunity Quilt Guests:**

Thank you to the **Crazy Quilters of Laguna Hills** who brought their opportunity quilt, 'Jacobean Fantasy' to our general meeting in July.

**August 10, 2010 – Women's Ocean Racing Sailing Association (WORSAs)**, Contact: Maggie Bell, SQG member at [mbell62@aol.com](mailto:mbell62@aol.com). Funds raised by WORSAs go to 'Challenged America' an organization that retrofits boats for disabled veterans. Maggie will have a picture of the quilt for the August newsletter. Maggie has made arrangements with Nancy Ota to borrow a quilt stand to display the quilt at the general meeting. Maggie brought in the finished, nautical themed quilt using navy, red, and yellow fabrics.

**September** is open.

**October 12, 2010 – Susan G. Komen for the Cure**, Contact: Monica Shafer, (SQG member) at [immshafer@yahoo.com](mailto:immshafer@yahoo.com).

**OC Fair:** Surfside Quilters Guild will have a demonstration table at the OC Fair, on Thursday, July 22, from noon to 9pm. Guild would not be required to teach specifically, just demonstrate quilting techniques. Sharon Whelan has secured help from 9 volunteers to staff the demo table for 2 to 3 hour shifts, with 2 or 3 volunteers per shift. Volunteers so far include Monica Shafer, Sharon Whelan and her sister, Eileen Ortiz, Joann Bishop, Barbara Ann Christensen, Barbara Seidel, Jeanne Tavasci, Mimi Harris, Joan Provance and her daughter, Terri Provance. Volunteers will need to be cleared through Megan's Law and Sharon Whelan has the info on that process. Volunteers will receive free parking, admission and a map.

Maggie Bell noted that the quilts being exhibited in the OC Fair were poorly displayed (folded up in many cases) and poorly identified (signage was too high for reading).

**NEW BUSINESS**

**No new business**

Meeting adjourned at 11:58 AM

Submitted by:

Nancy Bloyer

Secretary, Surfside Quilters Guild

