

SURFSIDE QUILTERS GUILD BOARD MEETING MINUTES

January 19, 2021

Via Zoom Video Conference

Called to Order at 10:00 a.m. by Mary Arter, President.

Attendees: Mary Arter, Deanne Meidell, Nancy Ota, Vickie Janis, Janis Toman, Linda Chiu, Sharon Whelan, Holly Betz, Monica Shafer, Debbie Myers, Karen Wendel, Judy Kamman, Deanna Garcia, Vivien Hawker, Sheri Hill, Nancy Northrup, Mary Harrigan, Robin Valles, Laura Miller, Nancy Pestal

A quorum of officers and standing committee members was verified.

APPROVAL OF BOARD MEETING MINUTES:

Motion made by Debbie Myers to approve the December 2020 Board Meeting Minutes. Motion seconded by Sheri Hill. Motion passed.

REVIEW OF PREVIOUS ACTION ITEMS:

- a. The committee formed to plan for a March or April in-person meeting will report later in the meeting.
- b. The Nominating Committee will report later in the meeting.
- c. Sharon Whelan will report on our sponsors later in the meeting.
- d. Budget requests need to be completed this month.
- e. Mary gave further directions on updating procedural manuals.
- f. Mary delivered candy and a \$50 tip for the janitor to the church office, but has received no response.

OLD BUSINESS: Mary gave a list of three requests for transitioning to the new board.

1. By January 31: Standing Committee and Special Committee Chairs, please let Mary know if you wish to return to the same position for the next year.
2. By January 31: Officers and Committee Chairs, please let Mary know of your budget request for 2021-2022. Include both income and expenses. The new budget will be presented to the board for approval at the March Board meeting. The budget will be presented to the membership for approval at the April General meeting.
3. By March 31: Officers and Committee Chairs, please update the procedural manuals to be passed on at the April board meeting. Please send a copy of the update to Mary.

REPORTS OF OFFICERS

PRESIDENT: Mary Arter reported the January General meeting went well. Karen Wendel won the door prize charm pack. Mary has received the new insurance certificates needed for the church and workshop meeting location. After a short discussion it was decided to discontinue "Sewcials" on Zoom.

1ST VP PROGRAMS: Vivien Hawker reported Mary Tabar, our speaker in January reduced her fee to \$300. The Brita Nelson class (\$475) was enjoyable. Our February 9 speaker, Elizabeth Eastmond has also reduced her fees to \$350 for program and \$300 for workshop. It was decided to change to the "Criss-Cross" pattern for the workshop on February 10. The cost will be \$25 instead of \$40. Send your check to Deanna Garcia. The pattern is \$10. If the class doesn't fill, other guilds may be invited to attend.

It was decided to reschedule the March 9 speaker, Edyta Sitar, to a later date when we are meeting in person. Her class planned for March 10 will be also be rescheduled. Vivien was asked to find a replacement speaker for March 9. It was suggested that speaker be a traditional quilter.

Future programs: Elizabeth Eastmond - February 9
TBD – March 9
Rami Kim – April 13
No speaker - May 11

Future workshops: Elizabeth Eastmond – February 10: Criss-Cross quilt
Ann Shaw – March 23, 24: Chicken Challenge
Rami Kim – April 14

2ND VP MEMBERSHIP: Vivien reported there were 87 members plus 2 guests in the January General meeting. There are 182 members. It was discussed to offer scholarship help for members who have difficulty paying dues. The discussion was tabled for a later time.

3RD VP FACILITIES: Karen Wendel had answers to the additional questions we had about in-person meetings at the church: Live Stream can be done at the church. We would need to use their technician and there would be a fee.

SECRETARY: No report

TREASURER: Nancy Ota presented the December 2020 Income & Expense report. Motion made by Monica Shafer to approve the report. Motion seconded by Linda Chiu. Motion passed.

Nancy reported the 1096 to the IRS and 1099-nec (Non Employee Compensation) to three speaker/teachers that the guild employed in 2020 have been completed and mailed. Only three required the 1099 as they earned a minimum of \$600. Our total taxable income for 2020 was \$1,391.00 and with the guidance of a helpful aid from the California Department of Tax and Fee Administration, the tax was computed. We paid a total of \$107.00. 7.7% Taxable income includes sales of magazines, books Philanthropy fabrics, Auction quilts and Boutique.

PARLIAMENTARIAN: Monica Shafer reported the Nomination Committee filled the spot of Newsletter Editor as Denise Riley volunteered. They are still seeking a 1st Vice-President.

Monica showed bright batik stars that have been sent in for Mary's quilt. Monica will send an email with star patterns and other information.

REPORTS OF STANDING COMMITTEES

50/50 RAFFLE: No report

BLOCK OF THE MONTH: Vickie Janis presented block #11, "Daisy."

HOSPITALITY: No report

MONTHLY MINI: No report

NEWSLETTER: Debbie Myers thanked everyone for the articles submitted. She showed a logo created by Lyndy Dye for the Bucket List Challenge.

NOVEMBER FEST: Mary will begin planning meetings in a couple of months.

PHILANTHROPY: Linda Chiu reported the committee will need 40 baby quilts for a future Marine baby shower. They still need baby quilts to fulfill this request. There is a backlog of quilting to be done. She thanked Karen Wendel and Jay Seidel for all the quilting they do for the guild.

PUBLICITY/SPONSORS: Sharon Whelan reported we have 11 sponsors. Janet Smith sent her renewal for "Boutique Beachfront." The new address is in the newsletter. Our sponsors include 4 brick and mortar shops, 2 on-line shops, 1 home business and 4 long arm quilters.

SCCQG: Mary reported the last meeting topic was how to engage people on Zoom. The April meeting will be "Meet the Teachers."

SHOW AND TELL: Mary reported "Show and Tell" is going well. Janis Toman won the fat quarter at the last meeting. Mary thanked Judy Nunn for her continued donations of fat quarters.

SUNSHINE AND SHADOWS: No report

VOLUNTEER COORDINATOR: No report

WELCOME/FRIENDSHIP: No report

WORKSHOPS: Deanna Garcia reported 3 have paid for the Ann Shaw workshop.

REPORTS OF SPECIAL COMMITTEES

BUS TRIPS: Judy Kamman reported the poll sent recently showed that members did not wish to have a bus trip for the Long Beach Quilt Show this summer.

LET'S GET TO KNOW: Holly Betz reported she interviewed Michelle Howe for the newsletter this month.

MAGAZINE RECYCLING: Laura Hill had no report. She will continue in her position for another year. She will bring magazines when a fat quarter sale is scheduled.

PHOTOGRAPHY: No report

PHD COORDINATOR: Sheri Hill reported the January 22 meeting will be held via email. If any members have finished quilts in the last few months, please email photos to her. They plan to meet in person with social distancing in February. The drawing for the winner for 2020 will be held at that time and plans for 2021 will be made. If you wish to join the group you may email her for information.

RETREAT: No report

NEW BUSINESS

- Mary proposes we delay the in-person meeting until May. It could be done also in Zoom and Live Stream. The planning committee will resume meetings in a couple of months.
- Mary asked board members to prepare their budget requests for 2021-2022 and email to her by January 31. The budget will be ready for board approval in March and for a vote at the General meeting in April.

NEW ACTION ITEMS:

1. The planning committee for the May General meeting will resume meeting in a couple of months.
2. Mary requests board members prepare for the changeover of the board in May. (see Old Business)
3. Vivien will cancel Edyta Sitar for our March meeting and workshop. She will try to find another speaker who makes more traditional quilts as a replacement.
4. Vivien will change the Elizabeth Eastmond February workshop to the Criss-Cross" pattern. If openings are available, the class will be offered to other guilds.
5. There will be a future discussion about scholarships for guild dues.
6. Philanthropy will seek a time to get into the church for supplies. Their committee needs more baby quilts.

7. Volunteers to provide list of favorite websites and Instagram sites for the newsletter: Mary Arter: January Karen Wendel: February

Next Board Meeting will be February 16 at 10:00 a.m. via Zoom video conference.

The meeting was adjourned at 11:07 a.m. by Mary Arter, President.

Respectfully submitted,

Deanne Meidell, Secretary